

# The Jeffersonian

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## Organizationally challenged? Despair not. Help is at hand!

By Judi Laser

As a working wife and mother, I have lived with the pain of trying to keep both home and office organized without losing my sanity. It's rough. And women aren't the only ones leading these lives these days. In the last decade or so, men have become more involved in family life while trying to support their working wives by helping with the housework and kids.

We've all heard about home businesses created to help working men and women – companies that will prepare and deliver a week's worth of meals to your home, do your shopping and run errands for you. But what about keeping home, hearth and office organized? Take a look at a couple of helpful companies that can keep you on top of chaos.

### **ABSOLUTELY ORGANIZED**

[www.absolutely-organized.com](http://www.absolutely-organized.com)

Katherine Trezise of Monkton is the president and founder of Absolutely Organized. Since 1999 she has worked with individuals and small businesses in the Baltimore area to help organize paperwork, possessions, financial records and that most important commodity of all, time.

Do you ever find yourself cleaning out file drawers, closets or cabinets only to find that you're just shuffling things from one place to another? Absolutely Organized specializes in avoiding that hazard. For small businesses, it will organize desks, sort, purge and reorganize filing systems, help build manageable processes for dealing with mail and projects and a lot more, including creating computerized financial records.

A home-based business owner trying to manage home and office in the same place could benefit twice with services provided by this company.

While you are busy with your business, the team from Absolutely Organized can organize rooms and storage areas and arrange for a carpenter, a plumber or even a trash bin to get rid of the overload.

Check out the services provided for both business and personal use. Then check the online newsletter for a wealth of information on organizing tips and hazards to avoid, such as becoming a pack rat.

**UPSIDE:** Credentials, testimonials and frequently asked questions are provided. The site is well organized with plenty of information to help you determine if this is a service you can use.

**DOWNSIDE:** There is really no downside here. In only a few pages, Trezise has presented her business in a way that shows her organizational skills – without annoying advertisements or wordiness. Her site shows that she practices what she does professionally.

